

# School District No. 69 (Qualicum)



## REGULAR BOARD MEETING MINUTES

TUESDAY, NOVEMBER 22, 2016

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

### ATTENDEES

#### Trustees

Eve Flynn	Chairperson
Jacob Gair	Vice Chairperson
Julie Austin	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

#### Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent
Ryan Hung	Assistant Secretary Treasurer
Karin Hergt	Executive Assistant (Recording Secretary)
Brian Nikula	Qualicum District Principals/Vice Principals' Association (QDPVPA)

#### Education Partners

Mount Arrowsmith Teachers' Association (MATA)  
District Parents Advisory Council (DPAC)

#### 1. CALL TO ORDER

Chair Flynn called the meeting to order at 7:05 p.m.

#### 2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

#### 3. ADOPTION OF THE AGENDA

An additional Ministry News Release regarding public input on rural education was added to the Consent Agenda.

#### 16-117R

*Moved* Trustee Gair      *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

## 2. APPROVAL OF THE CONSENT AGENDA

- a. Adoption of Regular Board Meeting Minutes: October 25, 2016
- b. Ratification of In Camera Meeting Minutes: October 18, 2016
- c. Approval in Principle for a Kwalikum Secondary School Student Field Trip to Calgary and Edmonton, Alberta from May 15 to 21, 2017
- d. Approval in Principle for an International Student Trip to the East Coast (Ottawa, Montreal, Toronto and New York) from March 12-23, 2017
- e. Approval in Principle for a Ballenas Secondary Student Trip to Japan during Spring Break 2018
- f. Final Approval for a Ballenas Secondary School Student Field Trip to the UK and France from April 1-17, 2017
- g. Final Approval for a Kwalikum Secondary School Student Field Trip to Moscow, Idaho from February 2 to 26, 2017
- h. Ministry of Education News Releases
  - BC government invests \$15 million for trades equipment in schools
  - WE Day students celebrate global acts of kindness
  - Qualicum schools get funding for new flooring
  - Statement on Supreme Court of Canada's ruling
  - BC continues as top choice for international students
  - Public input sought on rural education
- i. Reports from Board Representatives to Outside Organizations
  - Oceanside Building Learning Together Coalition - *Trustee Young*
  - Partner Liaison Meeting with Minister of Education - *Trustee Flynn*
  - BCSTA BC Board Chairs Meeting - *Trustee Flynn*
  - BCSTA Provincial Council - *Trustee Flynn*
- j. Status of Action Items - November 2016

### 16-118R

*Moved* Trustee Gair *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of November 22, 2016, as amended.  
CARRIED UNANIMOUSLY

## 5. DELEGATIONS AND PRESENTATIONS

- a. **Summary of Supreme Court of Canada Ruling Implications**  
Superintendent Koop spoke to the recent Supreme Court of Canada (SCC) ruling in favour of the BC Teachers' Federation and noted that the parties had included a Letter of Understanding in the last collective agreement in anticipation of a SCC ruling. At this time, there have been no specific instructions to districts and negotiations are currently in the hands of the provincial parties to determine implementation and changes to restored language.

It has been made clear that the Education Fund that was established under the terms of the Letter of Understanding No. 17 will be in place to 2018/19 school year.

## 6. BUSINESS ARISING FROM THE MINUTES

None

## 7. TRUSTEE HIGHLIGHTS

### Trustee Kurland

- Attended a moving Remembrance Day Ceremony at Ballenas Secondary
- Commended the success of the BC Teachers' Federation after its 14-year long commitment to challenge the government on the stripping of language regarding class size and composition from the provincial collective agreement.
- Announced that the Minister's visit has expanded to include visits to three district schools and noted that the Board's decision not to meet with the Minister was not related to the Minister's decision to dismiss the Vancouver School Board.

### Trustee Young

- Discussion at the Indigenous Education Advisory Committee meeting focused on planning for culturally centered workshops to be offered to Indigenous families and others in the community.
- Commended the BC Teachers' Federation on its successful appeal to the Supreme Court of Canada
- Reading the recently released *Report on the Budget 2017 Consultations* by the Select Standing Committee on Finance and Government Services in which education and issues related to adequacy, predictability and allocation of funding were prominently featured.

### Trustee Austin

- Attended the Annual General Meeting of the Tribune Bay Outdoor Education Centre's Society. The Society Directors continue to identify ways to expand youth programming and offer specialty programs which can earn students credits towards graduation. The Centre is now also able to tailor programs to adults with an expanded Park Use Permit. A number of capital projects have been completed with more being planned to enhance services and accommodation provided.
- Attended the District 69 Performance Recognition Ceremony which was held on November 17th. Recipients included the Kwalikum Secondary School AA gold Team, the Oceanside Peewee Reds baseball team and an 88-year old participant of the 55+ BC Games.
- Congratulated the Oceanside Pee Wee AA Reds Baseball Team who won the Provincial Championship

### Trustee Flynn

- Attended the Remembrance Day Ceremony at the Qualicum Beach Civic Centre where the Master of Ceremonies expressed his gratitude to students from Arrowview Elementary School who had created and written messages on post cards to veterans. He also acknowledged the ceremony students at Kwalikum Secondary School organized, which he had the opportunity to attend.
- Acknowledged the district bus drivers who volunteer their time to transport the veterans after the ceremonies.
- Congratulated District teachers, Jennifer Pickard and Karen Mostad, who were two of 85 teachers selected from applicants across Canada to attend the Teachers Institute on Canadian Parliamentary Democracy in Ottawa from October 30 to November 4, 2016.

### Trustee Gair

- Attended the BC Young New Democrats Convention Conference where he had the opportunity to personally speak to MLA John Horgan, leader of the New Democratic Party and hear his perspectives on the dismissing of the Vancouver School Board as well as his support for locally elected Boards of Education which

have a significant role in advocacy regardless of which government the province is under.

#### **8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Norberta Heinrichs, President, commented on the following:

- Recited a poem she had written regarding the decision by the Supreme Court of Canada.
- Expectation that the stripped language in the local collective agreement from 2001 be immediately re-implemented. She recognized that the District has addressed many needs and have aligned to that language with the exception of some early learning classes.
- The recent Curriculum Planning Day was well received from which three themes emerged: level of choice and organic development of sessions was considered which was valued and appreciated by teaching staff; opportunity to delve deeply into content of both the development and design; and the opportunity to take away an idea, a plan and/or a resource to apply in the classroom was valuable and provided further opportunities for growth and development. (The Board suggested that the District Parent Advisory Council and the media receive a copy of the agenda to see the type of learning teachers participate in on the Curriculum Implementation Days)
- The adverse effects on teaching staff due to a lack of Teachers Teaching on Call (TTOC) to provide appropriate coverage for teachers who are ill or attending professional opportunities. Ms. Heinrichs did acknowledge the efforts by senior administration to hire new TTOC's.

Debbie Comer, Vice- President, also reported on the following:

- MATA has completed the application process for both the Mentorship Grant and the Curriculum Implementation Grant (CIG) and she thanked the Board for adding those items into the 2016-2017 budget.
- Five working teams will access resources and support through the Mentorship Grant and an initial meeting will be held on November 24th for the teams to begin their collaboration process.
- Eight applications were received for the Curriculum Implementation Grant. Initially two application deadlines were provided (October 31 and January 31) and the Curriculum Implementation Advisory Committee (CIAC) had agreed to only spend a portion of the funds for the first round of applicants; however, due to the amazing quality of the initiatives, seven applications were approved using the Curriculum Implementation Grant funds, while one was approved using other district supports. This has resulted in the fund being depleted and second semester teachers who planned to wait until the January 31<sup>st</sup> deadline to submit their applications will not receive the same supports as those who submitted their applications for the October 31 deadline. Ms. Comer expressed her hope that, if the CIAC were to bring forward a recommendation to the Board for additional funds, the Board would support that appeal.

#### **9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)**

No Report

#### **10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)**

Ms. Kim Hancock, member at large, reported that a forum, which was scheduled to take place at the end of November for parents to discuss fentanyl, has been postponed until further notice.

**11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD**

- How will the court case affect our District with regards to class size and composition? *As reported by the Superintendent, the finer details have yet to be determined pending provincial negotiations.*
- How can a full school such a Ballenas lower numbers in classrooms which are already full? Would there be changes to boundaries to move more students to Kwalikum Secondary? *This also has yet to be determined and staff noted that it will be a significant consideration.*

**12. ACTION ITEMS****a. Statement of Financial Information (SOFI) Report****16-119R**

*Moved* Trustee Austin *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) receive the Statement of Financial Information (SOFI) Report for the year ended June 30, 2016.

CARRIED UNANIMOUSLY

**13. INFORMATION ITEMS****a. Educational Programs Update**

Assistant Superintendent Wilson reported on the following district initiatives and events:

- Commended the work of all staff involved in the planning to present the sessions on the November 10<sup>th</sup> Curriculum Implementation Day. It was noted that district teachers made a number of presentations to their peers.
- Acknowledged the work teachers are doing on Inquiry projects, which have been funded from the Teaching & Learning budget.
- District staff are going through a period of high absence due to illness and the Teachers Teaching on Call (TTOC) list is often depleted before all absences are covered. The Human Resources Department is in the process of interviewing potential candidates to add to the TTOC list. It was noted that a Professional Development Day that had to be cancelled due to lack of sufficient coverage will be rescheduled. She acknowledged that this was a challenging decision to make as teachers not only spend time preparing for their professional development but also for their replacement TTOC.
- A Coding workshop was held on November 16<sup>th</sup> to develop lesson plans.
- Adrienne Gear presented a workshop on reading strategies on Monday, November 14<sup>th</sup>.
- Violence Threat Risk Assessment Training: ERASE Bullying – Level 3 will be held on November 28<sup>th</sup> and 29<sup>th</sup> at the Parksville Community and Conference Centre
- District school administrators met with school administrators from the Vancouver School District for emergency response training in lieu of SD69's regular monthly administrators' meeting.
- Staff are working on identifying best practices to communicate student learning to parents in a way that engages both students and parents in the process.

**b. Education Planning Update**

Superintendent Koop reported on the following education planning initiatives:

1. The requirement under the Statement of Progress Report Order for Board's to provide to the Minister of Education a copy of its reporting policy and information on the public consultations done in developing its policy. The Superintendent circulated a first draft of the Communicating Student Learning Policy and its attendant Administrative Procedure to the Board. The draft will be shared at the next District Parents Advisory Council meeting on November 23<sup>rd</sup> and reviewed at the Board Policy Committee on November 25<sup>th</sup>.
2. The successful collaboration with the Pieter de Reuver Foundation which has resulted in the approval of a \$5000 scholarship to an SD69 student who is going directly to a post-secondary institution. The scholarship is also renewable in the amount of \$1500 annually for an additional three years.
3. A partnership between the District and the Vancouver Island University to promote education savings initiatives – the Canada Learning Bond and the BC Training and Education Savings Grant

**14. CORRESPONDENCE ATTACHED**

- Letter to, and response from, Teresa Rezansoff, BCSTA President
  - Chair Flynn noted that the Board has scheduled a meeting with Ms. Rezansoff and Mike Roberts, CEO of BCSTA.
- Response from Minister of Education re: Foundation Skills Assessment

**15. POLICY**

- a. **Board Policy 7000: *Safe, Caring and Inclusive School Communities***  
(Merging of Board Policies: 7001, 7003, 7020, 7023, 7024, 7035, 7040, 7162, 7164, and 7166)

**16-120R**

*Moved* Trustee Flynn *Seconded* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 7000: *Safe, Caring and Inclusive School Communities* and its attendant Administrative Procedure, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**16-121R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve third and final reading of Board Policy 7000: *Safe, Caring and Inclusive School Communities* and its attendant Administrative Procedure, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**b. Board Policy 7001: *Student Discipline (previously Policy #7000)***

**16-122R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 7001: *Student Discipline* and its attendant Administrative Procedure, at its Regular Board Meeting of October 25, 2016.

CARRIED UNANIMOUSLY

**c. Board Policy 7165: *Substance Use (Students)***

**16-123R**

*Moved* Trustee Flynn *Seconded* Trustee Kurland

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 7165: *Substance Use (Students)* and its attendant Administrative Procedure, at its Regular Board Meeting of October 25, 2016.

CARRIED UNANIMOUSLY

**d. Board Policy 8007: *Towards a Scent Considerate School/Workplace Environment (Previously Titled: Use of Scented Products)***

**16-124R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve second reading of Board Policy 8007: *Towards a Scent Considerate School/Workplace Environment* and its attendant Administrative Procedure, at its Regular Board Meeting of October 25, 2016.

CARRIED UNANIMOUSLY

**e. Board Policy 7140: *Reporting of Child Abuse and Neglect***

**16-125R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of Board Policy 7140: *Reporting of Child Abuse and Neglect* and its attendant Administrative Procedure, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**f. Administrative Procedure – *Copyright***  
(Previously Board Policy 5085)

**16-126R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of the Administrative Procedure - *Copyright*, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**g. Administrative Procedure – Fundraising in Schools**  
(Previously Board Policy 5040)

**16-127R**

*Moved* Trustee Flynn *Seconded* Trustee Gair

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of the Administrative Procedure - *Fundraising in Schools*, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**h. Administrative Procedure – Animals in Schools**  
(Previously Board Policy 5060)

**16-128R**

*Moved* Trustee Flynn *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of the Administrative Procedure - *Animals in Schools*, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**i. Administrative Procedure – Physical and Health Education Curriculum Provisions for Alternate Delivery of Instruction**  
(Previously Board Policy 5095)

**16-129R**

*Moved* Trustee Flynn *Seconded* Trustee Austin

**THAT** the Board of Education of School District No. 69 (Qualicum) approve first reading of the Administrative Procedure - *Physical and Health Education Curriculum Provisions for Alternate Delivery of Instruction*, at its Regular Board Meeting of November 22, 2016.

CARRIED UNANIMOUSLY

**16. TRUSTEE ITEMS**

**a. Letter to Minister Bernier Requesting a By-Election for the Vancouver School District**

**16-130R**

*Moved* Trustee Austin *Seconded* Trustee Young

**THAT** the Board Chair, on behalf of the Board of Education of School District No. 69 (Qualicum), write a letter to the Minister of Education requesting that a by-election be held for trustees of the Vancouver School District, as well as any other district currently sitting without a democratically elected Board of Education.

CARRIED UNANIMOUSLY

**b. Letter to Premier Clark and Minister Bernier**

Trustee Austin referred to a motion passed at the recent Liberal Convention which appears to be in direct conflict with the province's direction on student assessment. She asked her fellow trustees to support a motion to write to the BC Premier and the Minister of Education requesting clarification and potential ramifications to public education as it appears to contradict current government direction.

Superintendent Koop reported that he had been contacted by Deputy Minister Byng regarding this topic. Deputy Minister Byng has advised that the motion was



typical activity in the context of party conventions in the run-up to an election for delegates and helps to send a clear message regarding election platform items they should be considering. The Deputy Minister was clear that the motion was not binding on the party or of government; that it does appear to be contrary to some directions that have been established in the context of the redesigned curriculum; and, that it would be contrary to the government's own policy as it relates to student progression and promotion.

Trustees discussed whether it would still be necessary to write a letter given the response from the Deputy Minister. It was determined that, since the information is in the public domain, that a response from the Liberal Party Association would still be beneficial to provide clarity to the public.

#### **16-131R**

*Moved* Trustee Austin      *Seconded* Trustee Gair

**THAT** the Board of Education of School District 69 (Qualicum) write a letter to the President of the BC Liberal Party Association regarding the following motion passed at the BC Liberal Convention:

*An increase in emphasis on core literacy and numeracy skills in the K-12 system; immediate ending of the practice of passing students to the next grade when they do not have the foundations of their current grade sufficiently grasped; and the return to issuing letter grades at every level in every course to ensure a clear assessment of relative progress at each step;*

seeking clarification as to the intent of the motion and the potential ramifications to public education given that it seems to contradict present educational direction set by the Liberal government.

CARRIED

#### **c. Christmas Oranges**

#### **16-132R**

*Moved* Trustee Gair      *Seconded* Trustee Young

**THAT** the Board of Education of School District No. 69 (Qualicum) approve the purchase and delivery by Trustees of 'Christmas oranges' to staff at all District work sites.

CARRIED UNANIMOUSLY

### **17. NEW OR UNFINISHED BUSINESS**

None

### **18. PUBLIC QUESTION PERIOD**

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Minister's Visit
- Support and implementation in terms of teachers use of FreshGrade and Scholantis
- Work of the Assessment and Reporting Committee as it relates to the language in the Collective Agreement that grounds teachers in what they can do.

**19. ADJOURNMENT**

Trustee Gair moved to adjourn the meeting at 8:46 p.m.

*Original signed copy on file*

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CHAIRPERSON

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SECRETARY TREASURER